



City of Galva
 311 N. W. 4th Avenue
 Galva, IL 61434
 Phone: (309) 932-2555
 Fax: (309) 932-3306
 www.galvail.gov

Temporary Use Permit Application

Page 1 of 2

Date:

Fee Received:

Permit #

Type of Temporary Use Permit Requested:

Applicant:

Name:

Company Name:

Address:

City/State/Zip:

Phone:

Fax:

E-Mail Address:

Owner (if not applicant):

Name:

Address:

City/State/Zip:

Phone:

Fax:

E-Mail Address:

Additional Information Required (Foreign Vendors Only)

A Foreign Vendor means any person not residing within the corporate limits of the City of Galva for a period of ninety (90) continuous days prior to the issuance of a Temporary Use Permit who engages in selling, or offering for sale: food, beverages, merchandise or services from a stand or motor vehicle, or from his/her person, on the streets or sidewalks of the City; or from temporary or transient sales locations within the City; or while going from place-to-place within the City. Foreign Vendor includes any person that may be defined as a hawker, peddler or itinerant vendor.

Age:

Home Address:

Height:

City:

State:

Eye Color:

Zip Code:

Home Phone:

Hair Color:

Local Address:

Weight:

City:

Local Phone:

Additional Information Required (All Vendors)

Brief Description of the Nature of your Business/Goods to be sold:

Where are the goods located at time of application?

What is your method of delivery?

Have you ever been convicted of any crime or violation of a municipal ordinance?

Yes

No

If Yes, describe the nature of the offense and the punishment or penalty assessed

Please provide the names of two reliable property owners residing in Henry County, Illinois who will vouchsafe for your good character, reliability and respectability:

Property Owner Property Owner

Please provide any other evidence that you deem applicable that will enable an investigator to properly evaluate your suitability to obtain a temporary use permit from the City of Galva

Permit Fees Must Be Submitted With Your Application. These Permit Fees are NOT REFUNDABLE

Type of Permit	Permit Fee	Good For	Limit
Tent Sales	\$75.00	Five (5) Days	Three (3), Nonconsecutive Per Calendar Year
Truck Sales	\$75.00	Five (5) Days	Three (3), Nonconsecutive Per Calendar Year
Foreign Vendor Sales	\$750.00	Five (5) Days	One (1) Per Calendar Year
Seasonal Sales of Produce	\$75.00	Three (3) Months	One (1) Per Calendar Year
Seasonal Sales of Firewood	\$75.00	Three (3) Months	One (1) Per Calendar Year
Seasonal Sales of Christmas Trees	\$150.00	Sixty (60) Days	One (1) Per Calendar Year

Deposit Required for Seasonal Sales of Christmas Trees and Firewood: A refundable deposit in the amount of \$500.00 must accompany an application for Seasonal Sales of Christmas Trees and Firewood to guarantee the cleaning of the lot and any abutting or private property and the disposal of any remaining trees or firewood by an approved method within one (1) week after permit expiration

An application for temporary sales involving the temporary use of land (for example, the sale of firewood or Christmas Trees) must be accompanied by plans and specifications, including a plot plan, in triplicate and drawn to scale, depicting the shape, location, and dimensions of the lot; the location of all buildings or other structures present on the lot, off-street parking layout and the location of any designated fire lanes. A call-out sheet depicting the materials to be used in and the shape, size and location of all buildings and structures to be erected on the lot or moved onto the lot, including all tents, trucks, tables, stands or display racks must be provided separately, as well as an estimate of the anticipated traffic flow to and from the lot and any adjacent thoroughfares, the anticipated loss of any off-street parking spaces and the anticipated flow of pedestrian traffic upon lot sidewalks.

All applicants must attach a copy of their driver's license to this application

Certification

I hereby certify that that the information provided in this application or attached thereto, to the best of my knowledge and belief, is true and correct:

Signature: Date: